



Nevada Public Agency Insurance Pool
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**Minutes of Meeting of
Loss Control Committee of
Nevada Public Agency Insurance Pool and
Public Agency Compensation Trust
Date: January 16, 2014**

1. Roll

The meeting was called to order by Chairman Cash Minor at 10:00 a.m. Ann Wiswell confirmed that a quorum was present.

Members present: Cash Minor, Bob Spellberg (Gardnerville Ranchos GID), Shannon Gardner (Storey County), Kevin Curnes (Carson City School District), Dan Murphy (Pershing County School District), Steve West (Winnemucca), Geoff Stark (Churchill County)

Others present: Ann Wiswell, Wayne Carlson, Kim Otero, C.J. Larsen

2. Public Comment:

none

3. For Possible Action: Approval of Minutes of Committee Meeting of March 14, 2013

Upon motion and second the minutes were approved.

4. For Possible Action: Consideration and Approval of Risk Management Grant Application submitted by City of Lovelock

Upon motion and second the grant application for the mobile video recorder equipment was approved.

5. For Possible Action: Consideration and Approval of Risk Management Grant Application submitted by City of Mesquite

Upon motion and second the grant application for ProQ&A dispatch center quality assurance software was approved.

6. For Possible Action: Discussion of POOL/PACT e-learning program and learning management system

Ann Wiswell reported on the status of the e-learning program. Since program inception POOL/PACT has been using an open source learning management system (LMS) called Moodle. It has served the group well, however substantial custom programming has been necessary to

obtain the reports needed and allow members to effectively manage their user groups. Several members had expressed their growing dissatisfaction with the LMS. Geoff Stark commented that he too had experienced difficulty with the program and felt it was time to look for a new program. The committee directed staff to assemble an advisory group to provide staff feedback on various LMS.

7. Discussion of Loss Control Excellence Program, application deadlines and presentation of awards

The committee discussed the new electronic format of the loss control excellence program. Only two members have completed the online survey. Ann suggested that the committee impose submission deadlines and that more effort be made to promote the program, including a formal awards presentation at the annual board meeting. Upon motion and second the committee established October 1 and March 1 as deadlines for survey submissions and directed staff to make necessary arrangements for an awards presentation.

8. For Possible Action: Review and Approval of Strategic Plan

The committee reviewed the progress on the three year plan which expires in 2015. Additional strategies to address cyber security risk, school security risk, and online learning were added to the plan.

9. Public Comment

None

10. For Possible Action: Adjournment

Upon motion and second, the meeting was adjourned.